Membership

Staff Advisory Board members are self-nominated and elected at-large annually by UCSC non-represented staff employees during spring quarter, with the goal of achieving membership which reflects the diversity of the campus population.

Eligible SAB members include all non-exclusively represented career staff employees that have completed probation.

Nominees to the SAB are strongly encouraged to have their supervisor’s approval and support.

The term of membership is three years.

There are five openings for the upcoming year, two of which are current members up for re-election.

Commitment

The general time commitment for Board members is as follows:

1. Monthly Meetings: SAB meets monthly for approximately 90 minutes once each month from September to June. Monthly meetings are typically scheduled to align with the lunch hour
2. Summer Planning Retreat: SAB holds one full day planning retreat, typically in August of each year. This also serves as an orientation for new members.
3. Forums: SAB typically hosts two Staff Forums with the Chancellor each year, one in the fall and one in winter or spring. Some years SAB may also host a budget forum, which you may be asked to attend.
4. Staff Appreciation Picnic: SAB also hosts the annual Staff Appreciation Picnic in May. SAB members are asked to donate at least half a day to this event. SAB members are expected to attend all of these events.
5. Sub-committees: SAB members participate in a number of campus and/or system-wide committees. Each member can expect to sit on at least two subcommittees each year. Time commitments vary by committee and time of year, and can range from less than 2 hours to over 4 hours. Again, this varies by time of year and committee work. See below for more information regarding committees:
2015-2016 Committees

This year, SAB members have continued to serve on campus and system-wide committees in addressing staff’s interests and concerns in the following areas:

- Community Service & Outreach
- UC/UCSC Advocacy
- Communication
- Campus & Staff Welfare
- Diversity & Inclusion
- Student Services
- Staff Recognition & Appreciation
- Wellness

Examples of committees include:

- Council of UC Staff Assemblies
- Student Fee Advisory Committee (SFAC)
- Campus Judicial Board
- Transportation Advisory Committee (TAC)
- United Way Campaign
- Second Harvest Food Bank & Campus Holiday Food Drive
- American Red Cross Staff Blood Drive
- Campus Climate & Inclusion
- Wellness Outreach Ambassadors program

In addition, we proudly sponsor the Chancellor’s Staff Forums, along with the annual Staff Appreciation Picnic and the Thumbs Up Award.

Information for Supervisors

- **Role of Board Member:** SAB serves a very important role in fostering effective communication between administration and staff, as well as providing a forum for the exchange of ideas among the campuses, labs, medical centers and the Office of the President, having delegates who serve on the Council of UC Staff Assemblies (CUCSA).

- **Release Time:** The participation of board members is of significant importance to the University and the welfare of staff. We ask that supervisors provide release time for SAB members to participate in SAB monthly meetings, staff forums and committee activities.
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2015-2016 Membership FAQs

• **Monthly Meetings:** Monthly meetings are typically scheduled to align with the lunch hours to reduce the amount of time out of the office.

• **Member Expectations:** All Board members will be asked to keep their calendars up-to-date to ensure supervisors are aware of meeting dates, times and locations.

**QUESTIONS?**

• If you have any questions please e-mail sabnominations@ucsc.edu.

• If you’d like to learn more about Board participation, feel free to contact any of our Board members, whose contact information can be found at sab.ucsc.edu.